

RULES AND REGULATIONS: 2020 ISCD ANNUAL MEETING

The following rules and regulations have been designed for the benefit of all exhibitors and sponsors and constitute the official rules and regulations linked to the formal agreement. ISCD requests the full cooperation of the exhibitors and sponsors in their observance of the terms and conditions contained herein. ISCD reserves the right to terminate exhibitor or sponsor privileges at any time for breach of these rules and regulations. Expulsion of an exhibitor under these rules shall not give rise to a claim for a refund of the fees paid by such exhibitor.

1. MEETING MANAGEMENT

The Meeting is organized by ISCD. Any matters not covered in these rules and regulations are subject to the interpretation of ISCD. Exhibitors and sponsors must comply with the policies and procedures of The MARRIOTT MINNEAPOLIS CITY CENTER HOTEL. Each exhibitor and/or sponsor (including their employees) agrees to abide by the regulations and by any amendments or additions thereto in conformance with the preceding sentences.

2. OFFICIAL EXHIBIT SCHEDULE

Set-up	Wednesday, April 29, 2020	10:00 AM– 4:00 PM
Exhibit	Wednesday, April 29, 2020	8:00 PM – 9:30 PM
	Thursday, April 30, 2020	7:30 AM – 6:00 PM
	Friday, May 1, 2020	7:30 AM – 5:30 PM
Dismantling	Friday, May 1, 2020	5:30 PM – 8:30 PM

As of November 1, 2019 - subject to change

3. INSTALLATION OF EXHIBITS

Installation of exhibits will be from 10:00 AM until 4:00 PM Wednesday, April 29, 2020. Exhibitors must have their displays in complete order by 4:00 PM. If installation of exhibit is not complete by this time, special permission must be granted by ISCD to proceed. Decorators, display men, electricians, freight handlers, and other craftsmen will be available to assist exhibitors in setting up and maintaining their displays at an additional charge. Permission for later set-up must be requested in advance.

4. FAILURE TO OCCUPY SPACE

Exhibitors will forfeit space not occupied by **April 29** and their space may be re-sold, re-assigned, or used by the conference management without refund.

5. PAYMENT FOR EXHIBIT SPACE

Exhibitors shall pay the total charge for exhibit space when submitting an application. Payment for exhibit space does NOT include the cost of any booth equipment, furnishings, special utilities or services ordered by the exhibitor. All such optional costs shall be the Exhibitor’s responsibility.

6. CANCELLATION

In the event of cancellation by an exhibitor, received after agreement has been processed, an administrative fee equal to 50% of the total amount paid will be applied. No refunds will be allowed on cancellations requested after March 4, 2020 and space shall be forfeited. All cancellation requests must be submitted in writing.

7. ARRANGEMENTS OF EXHIBITS

If the exhibitor chooses, a display may be set-up within the confines of the booth space. There will be a height limit imposed of 10 feet. Ample space must also be allowed for all exhibitor personnel. Exhibits must conform to the size of the space and must be arranged so as to not obstruct the view or interfere with the exhibits of others.

8. EXHIBITOR CONDUCT

All exhibits will be to serve the interest of the meeting attendees and will be operated in a way that will not detract from other exhibits or the meeting as a whole. Exhibiting companies shall limit the number of personnel working concurrently to four (4) per booth. Exhibitor personnel are prohibited from working

or conducting business in aisles, educational sessions, or other public areas. Exhibits must be properly staffed during all exhibit hours. Exhibitors shall not lead buyers from one exhibit space to another or to elevators or escalators. Exhibitors shall not enter into another exhibit's space without invitation or when unattended. Exhibitors must comply with all applicable federal, state and local laws, as well as comply with restrictions imposed by the ACCME on Commercial Support.

9. EXHIBITOR'S REPRESENTATIVE

The exhibitor will name one individual as the duly authorized representative in charge of the exhibit. This individual will assume responsibility for all negotiations with the ISCD and the official meeting and exhibit management. In addition, this individual will receive all official correspondence from ISCD referring to the exhibit and will be responsible for communicating this information to registered personnel from the exhibiting company and other third-party contractors.

10. EXHIBITOR REGISTRATION

No one will be permitted in the Exhibit and Network Center, meeting rooms or other Conference areas without a badge. Exhibitors must provide names of all booth staff on the exhibitor application. Badges may be secured at the ISCD Registration desk, beginning at 10:00 a.m. Wednesday, April 29, 2020. All agents, models, temporary help, and other authorized representatives must be registered.

11. SUBLETTING OF EXHIBIT SPACE AND PROHIBITED USES

Exhibitors are prohibited from assigning or subletting a booth or any part of the space allotted to them. Exhibitors cannot exhibit or permit any merchandise or advertising materials to be exhibited in their space that are not a part of their own regular products. ISCD reserves the right to decline or prohibit any exhibit or part of an exhibit, exhibitor representative, or proposed exhibit that, in the opinion of ISCD, is not suitable to and in keeping with the charter of the Exhibit area.

12. ADS, LITERATURE

Canvassing or distributing advertising matter outside the exhibitor's own booth is not permitted. Solicitations of business - and/or conferences in the interest of business - except by exhibiting firms, are prohibited. All exhibitor literature must be distributed from within the booth space assigned. Only literature published or pre-approved by the ISCD may be distributed in the registration area, meeting rooms, university, hotel and/or in other areas used by the meeting attendees.

13. MUSIC AND AMPLIFICATION

Due to ASCAP and BMI licensing requirements and U.S. Copyright laws, no live or recorded music will be permitted in the Exhibit area at any time unless the exhibiting company using the material has purchased the appropriate license. This rule includes background music on visual presentations. The use of amplification, movies, slides, or other audio-visual equipment is permissible; however, the sound volume of any such device must not exceed that of normal conversation voice level nor be objectionable to neighboring exhibitors.

14. REMOVAL OF EXHIBITS

Packing and removal of exhibits will not begin until 5:30 PM Friday, May 2, 2020 and must be completed by 8:30 PM. Empty crates and packing containers being held in storage will not be returned until closing time. In the interest of public safety and show continuity, no exhibit booth or display shall be dismantled or packed prior to the official closing of the Exhibit area.

15. SECURITY

During the show, exhibitors will be responsible for the security of their own exhibit areas and property. Any damage to the hotel, due to carelessness or negligence of an exhibitor, must be paid for by the exhibitor who causes it. The fastening of materials to booth framework, or to building walls, ceilings, floors, or columns is expressly prohibited. Exhibitors must secure their own insurance.

16. SAFETY PRECAUTIONS

All exhibit materials and installations must conform with the requirements of the building and inspection authorities having local jurisdiction. All flammable materials must be flame proofed before being taken into the Exhibit area.

17. LIABILITY AND SECURITY

International Society for Clinical Densitometry

Exhibitor ("Exhibitor") agrees to defend, indemnify and hold harmless, Hotel, Group, and their owners, managers, officers or directors, agents, employees, independent contractors, subsidiaries and affiliates, from any damages or charges resulting from Exhibitor's use of the property. Exhibitor's liability shall include all losses, costs, damages, or expenses arising from or out of or by reason of any accident or bodily injury or other occurrences to any person or persons, including the Exhibitor, its agents, employees, and business invitees which arise from or out of the Exhibitor's occupancy and use of the exhibition premises, the Hotel or any part thereof.

Exhibitors or their agents may not allow any articles to be brought into the exposition or any act performed on the premises that would invalidate the insurance or increase the premium of the policies held by the management of the Marriott Minneapolis City Center Hotel and/or ISCD; nor permit anything to be done by their employees and/or their agents through which the premises, property or equipment of ISCD, Marriott Minneapolis City Center Hotel and/or other exhibitors will be damaged. The Exhibitor and/or the exhibiting company will be held liable for any damage resulting from such violation. All space is leased subject to these restrictions. ISCD has the right to terminate an Exhibitor's rights pursuant to this contract at any time after discovery of a violation of this provision.

The Exhibitor understands that neither ISCD or the Marriott Minneapolis City Center Hotel maintain insurance covering the Exhibitor's property and it is the sole responsibility of the Exhibitor to obtain such insurance.

18. CANCELLATION BY ISCD OF THE MEETING – FORCE MAJEURE

In case of force majeure, the Meeting organizers (International Society for Clinical Densitometry (ISCD)) has the right to alter or cancel the Meeting without prior notice. However, a notice of the occurrence shall be given by ISCD as soon as reasonably possible.

Force majeure shall mean any circumstance beyond the reasonable control of ISCD which prevents or impedes the holding of the Meeting, including, but not limited to, government action, war or hostilities, riot or civil commotion, plague or other epidemic such as SARS, bird flu, etc, earthquake, flood, hurricane, tsunami, cyclone, fire or other natural physical disaster, explosion, accident or breakdown, strike, lack of the usual means of transportation or terrorism or due to events which are not attributable to wrongful intent or gross negligence of ISCD. ISCD shall not be liable for any direct or indirect, incidental or consequential damages, losses, expenditures or any other inconveniences or costs caused by such modification or cancellation of the meeting. ISCD shall, in its sole discretion, determine the amount of the exhibit fees or sponsorship fees to be refunded, if any.

19. STANDARD GOVERNING LAW AND DISPUTE RESOLUTION CLAUSE FOR CONTRACTS OF THE ISCD 26th Annual Meeting

Governing Law: this Agreement and this Article (Governing Law and Dispute Resolution) shall be construed, interpreted and applied in accordance with the laws of State of CT, and the USA exclusively.

Dispute Resolution Processes: Any dispute, controversy or claim arising under, out of or relating to this Agreement and any subsequent amendments of this Agreement, including, without limitation, its formation, scope, validity, binding effect, interpretation, performance, breach or termination, as well as any non-contractual claims or intellectual property claims, which the parties have not been able to settle amicably, shall be resolved exclusively by expedited arbitration in accordance with the American Arbitration Association Rules for expedited arbitration in effect at the date of such disagreement or dispute. The place of any arbitration shall be Hartford, Connecticut, USA. The language to be used in all arbitral proceedings shall be English. All proceedings shall be administered by the American Arbitration Association.

20. CHANGES AND MODIFICATIONS

Any changes or modifications to the Agreement shall be made in writing and signed by both parties.

FOR ADDITIONAL INFORMATION CONTACT:

ISCD

955 South Main St, B202
Middletown, CT 06457 USA

Telephone +1-860.259.1000 or Fax +1-860.259.1030

E-mail: moshea@iscd.org